



**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**

<b>Date:</b> 27 <sup>th</sup> March 2020	<b>Ref No:</b> 097
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<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input type="checkbox"/>	<b>Council Decision</b> <input checked="" type="checkbox"/>

**Status:** Council For Publication

**Title/Subject matter:**  
Temporary Alternative Medical Certification Arrangements for 3 months


<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:	
(i) within an Approved Budget	✓
(ii) in accordance with Council Policy	✓

<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	Affects all Current licence Holders of Hackney Carriage/Private Hire Drivers
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**Details of Operational Decision Taken [with reasons]:**

Currently the licensing service require Hackney Carriage and Private Hire drivers to produce medical certificates that prove that they meet the DVSA Group 2 Medical Fitness to drive.  
Due to the COVID-19 Pandemic appointments for medical examinations are proving very difficult to get. Our alternative provider is also unable struggling to offer appointments.

The licensing service are requesting authorisation that temporarily for a period of 3 months until the 30<sup>th</sup> June 2020 that all those existing licence holders that require a medical certificate are permitted to complete a self-declaration to inform the Licensing Authority that their medical circumstances have not changed.  
This arrangement will allow the renewal application to continue to be able to processed during this period.

Decision taken by:	Signature:	Date:
Executive Director or Chief/Senior Officer		30/03/2020
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**